

Ph.D. Earth Sciences— Degree Timeline

Arrive at MUN

- English language placement test (ESL students only)
- Welcome Orientation/ Department Tour (Hosted by Grad officer + Grad Secretary)
- Set up payroll (**see Jane/Alicia** in the main office)
- Office set up / keys (**see Alicia** in main office)

YEAR 1

Year 1 (Month 1 - 6)

- Meet with supervisory committee
- Discuss course requirements (**register for courses + EASC 9000**)
- Creation of Comprehensive exam committee
- Receive comprehensive exam topic + date of written and oral exam

Year 1 (Month 6 - 12)

- Supervisory committee meeting (**prior to head's meeting**)
- Annual progress report #1 + timeline to completion (**due before head's meeting**)
- 6 month meeting w/ Head and Grad Officer
- Submission of term paper (**due 3 months from receiving topic**)
- Completion of 6 credit hours of course (**pass w/ grade of B or better**)

YEAR 2

Year 2 (Month 1– 12)

- Supervisory committee meeting
- Annual progress report #2 + timeline to completion (**due**)
- Thesis research

YEAR 3

Year 3 (Month 1 - 12)

- Present at GS3 Seminar (Choose a timeslot from the list provided (**see Leah**))
- Supervisory committee meeting (end of year 3)
- Annual progress report #3 + timeline to completion (**due**)

YEAR 4

Year 4 (Month 1 - 6)

- Thesis writing
- Completion of thesis paperwork (indicate to Leah **2 months prior** to submission)
- Appointment of examiners (**form**)
- Submission of thesis (send **supervisory approval form** and **thesis** to grad secretary)
+ (send a **change of program form**, *if required, check with supervisor*)
- **Apply to graduate**
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Ph.D. Earth Sciences— Degree Timeline (Continued)

YEAR 4

Year 4 (Month 6 -12)

- Examination of thesis (**normally takes 1-2 months**, could also take longer)
- Set time for thesis defense (arrange time with Grad secretary)
- Thesis defense (**oral seminar followed by questions ~ 3 hours long**)
- Thesis reports returned
- Correction of thesis (**you have 6 month to make corrections**)
- Submission of corrected thesis (with **RAD form signed by your supervisor**)
- Upload thesis to library via MUN Portal

GRADUATION!!!

* This timeline is a simplified version of the Graduate Student Handbook “*Appendix 1: M.Sc. Student Activities and Milestones*” for detailed in-depth information please refer to the [Graduate Student Handbook](#).